

**MINUTES OF MEETING OF BOARD OF TRUSTEES
OF
CLAY COMMUNITY SCHOOLS**

A regular session of the Clay Community Schools Board of Trustees was held at the Central Administrative Office, 1013 S. Forest Avenue, Brazil, IN 47834, on Thursday, October 8, 2020. Kevin Kumpf, Michael Shaw, Lynn Romas, Charley Jackson, Andrea Baysinger, Tom Reberger, and Amy Burke Adams were present.

I. Call to Order

The meeting was called to order at 7:00 p.m. Board President Tom Reberger led those in attendance in the pledge, and Superintendent Fritz offered the prayer.

II. Consent Agenda

A. Claims

B. Board Meetings

Regular Session Minutes for September 10, 2020

Special Session Minutes for September 10, 2020 (2 sessions); September 22, 2020

C. Field Trips

None at this meeting

D. Personnel

A. LEAVES OF ABSENCE

1. Certified

a. FMLA	NHS	Bill Koehler
b. FMLA	NCMS	Paula Thompson
c. FMLA	NHS	Lisa Milner
d. FMLA	NHS	Rochell Reberger

2. Non-Certified

a. FMLA	CCHS	Richard Mazur
b. Employee Not Eligible for Leave	MAINT	Ricci Shunk

B. RETIREMENTS

1. Certified	None
2. Non-Certified	None
3. Place on Retirement Index	None

C. RESIGNATIONS

1. Certified

a. Elementary Teacher	ESE	Billie Jo Butt
b. Middle School Teacher	NCMS	Jennifer Harbour

2. Non-Certified

a. 29-hour Instructional Assistant	CCHS	Baleigh Potter
b. 29-hour Instructional Assistant	NCMS	Glenda Ehrlich
c. 29-hour Instructional Assistant	FPE	Mikayla Rader

3. ECA Resignations

a. Robotics Team	ESE	Catie Long
b. 8 th Grade Boys' Basketball	NCMS	Jason Setliff

4. ECA Lay Coaches	None	
D. TRANSFERS		
1. Certified	None	
2. Non-Certified	None	
E. EMPLOYMENT		
1. Certified	None	
2. Non-Certified		
a. 29-hour Instructional Assistant	ESE	Abby Stevens
b. 29-hour Instructional Assistant	JTE	Kylee Lucas
c. Title I Instructional Assistant	ME	Keli McCoy
d. 15-hour week Title I Instruct. Asst.	ESE	Lynda Tomhave
e. Title I Instructional Assistant	ME	Sherry Lewis
f. 185-day Custodian	ME	Ryan Rogers
g. 29-hour Instructional Assistant	JTE	Lillian Padgett
h. Bus Driver	TRANS	Dawn Knieriem-Hann
i. Bus Aide	TRANS	Karen Cox
j. Title I Parent Liaison	ME	Gwen Reynolds
F. EXTRA-CURRICULAR		
1. Extra-Curricular Certified		
a. 8 th Grade Girls' Basketball Head Coach	NCMS	Courtney Shaw
b. 50% 7 th Grade Girls' Basketball	NCMS	Erica Garrison
c. 6 th Grade Girls' Basketball Head Coach	NCMS	Josh Trout
d. 7 th Grade Girls' Basketball Head Coach	CCHS	Emily Rogers
2. Extra-Curricular Non-Certified		
a. 50% Varsity Asst. Boys' Basketball	CCHS	Bradi Oberholtzer
3. Extra-Curricular Lay Coach		
a. Percussion Specialist	NHS	Guillermo Ramirez
b. Color Guard Sponsor	NHS	Ashley Gonzalez
c. Drill Team Director	NHS	Tanner Wetzel
d. Girls' Varsity Asst. Basketball Coach	CCHS	Charles Blane Crabb
e. 8 th Grade Boys' Basketball Coach	CCHS	Pat Shay
f. 8 th Grade Girls' Basketball Coach	CCHS	Tyler Jenkins
g. Head Varsity Girls' Basketball Coach	CCHS	Jason Sindors
h. Assistant Wrestling Coach	NHS	Pat Brown
i. Head Wrestling Coach	NCMS	Sarah Tellechea
j. 50% Varsity Assistant Boys' Basketball	NHS	Vince Marietta
k. 50% Varsity Assistant Boys' Basketball	NHS	Michael Medearis
l. JV Boys' Basketball Coach	NHS	Aaron Edwards
m. Freshman Boys' Basketball Coach	NHS	Kalen Schane
n. 50% 7 th Grade Girls' Basketball	NCMS	Ashley Lear
o. Girls' Varsity Assistant Coach	NHS	Matt Stuckey
4. Supplemental	None	

G. CHANGES

- | | |
|--------------------|------|
| 1. Certified | None |
| 2. Non-Certified | None |
| 3. ECA-Lay Coaches | None |

H. VOLUNTEERS

- | | |
|------------------|------|
| 1. CLASSROOM | None |
| 2. ATHLETICS/ECA | |

Clay City Jr/Sr High School

- a. Baleigh Potter – Girls’ Basketball

Northview High School

- a. Sarah Tellechea – Wrestling
b. Paul Bennett – Wrestling
c. Donald Wiener – Wrestling
d. Scott Wiley – Wrestling
e. Caleb Nicosin – Wrestling
f. Fred Powers – Boys’ Basketball
g. Lori Kirchner – Band

North Clay Middle School

- a. Caleb Nicosin – Wrestling
b. Scott Wiley – Wrestling
c. Donald Wiener – Wrestling
d. Paul Bennett – Wrestling
e. Pat Brown – Wrestling
f. Chris Dehart – Girls’ Basketball

I. TERMINATIONS

None

Mr. Kumpf moved to approve the consent agenda items. Mr. Romas seconded, and the motion was approved by a 7-0 vote.

III. Comments from Patrons

None at this meeting

IV. Old Business

None at this meeting

V. Superintendent’s Report

Superintendent Fritz noted the following:

- New hires Abby Stevens, Kylee Lucas, Keli McCoy, Lynda Tomhave, Sherry Lewis, Ryan Rogers, Lillian Padget, Dawn Knieriem-Hann, Karen Cox, and Gwen Reynolds were welcomed to the school family.
- An expression of appreciation and thanks was extended to Summit Steel Fabrication LLC (Marc Sutherland) and Ironhorse Detailing (Jeremy Booe) for their donation of materials and labor for handrail extensions for the baseball field at Clay City Jr/Sr High School.

- Thanks were offered to students and employees for getting through what Superintendent Fritz deemed to be a tough school year so far, with the end of the first nine weeks approaching. Overall, it had been pretty smooth; all had worked hard, and there had been a lot of determination with a lot of extra work and extra time from employees. He was thrilled and proud that there had been no major disruptions during that time.
- The Board's support and leadership was noted as helping out so much; Superintendent Fritz hears that a lot from teachers, employees, and the community, and it hasn't always been that way. It certainly is with this Board, and he assured the Board that it was appreciated, from all fronts.
- Referencing a bus accident that had occurred yesterday, Superintendent Fritz commented that it is expected that employees and students will do a good job every day, under normal conditions. But when he saw them rise to the occasion as they did yesterday, he was that much more impressed with what Clay Community Schools has. He specifically noted people on the scene of the accident who had done a good job, including Director of Extended Services Jesse Trunnell, Van Buren Nurse Penny Hood, North Clay Middle School Principal Chris Ross, mechanics Tom Metz and Mark McIntire, Head Nurse Lynn Stoelting, and the bus driver Mike Boswell. Superintendent Fritz also mentioned the first responders, with whom the school corporation has a great working relationship. In particular, Brazil City Police Chief Clint McQueen was noted as being excellent to work with.

VI. New Business

A. School Improvement Plans

Mr. Jackson moved to approve the school improvement plans. Mrs. Baysinger seconded, and the motion was approved by a 7-0 vote.

Following the vote, Mr. Reberger stated for the record that the school improvement plans had been made available to board members at Central Office for review. The plans are updated every year, and the Board is now approving what had been updated from last year.

B. School and Community Nutrition Program

Information had been included in the board packet regarding Clay Community Schools' recent announcement to participate in the School and Community Nutrition Program.

Director of Human Resources Ernie Simpson provided the Board with a brief overview of this program. He noted that it was administered by the USDA, but it kind of piggybacked off the Families First Coronavirus Act. To him, the first paragraph was a little misleading because it mentioned the summer food program; however, the school corporation is not obligated to do that because, for this particular program at the time it had been announced, there had been a little uncertainty as to whether the school corporation would make it nine weeks in. The goal had been to extend that program, and, although it is valid through December 31, it will end here on December 18, which is the last day the school corporation will be in session in December. Neighboring school corporations are participating in the same program. The cafeteria manager tracks each

meal that is given out to make sure the school corporation is reimbursed. As for the number of students participating, Mr. Simpson estimated that around 150 meals are provided daily at most of the elementary buildings which, when given where enrollment is, is a very high percentage; he considered that to be a good thing. The program had been advertised in the Parke County Sentinel, The Brazil Times, and the Clay City News, and principals had put it on their website. Mr. Simpson concluded his comments by stating that he could not find a good reason to not participate in the program.

C. Update to the CCS 2020-21 School Year Roadmap

Superintendent Fritz reviewed the changes, which included the following:

- “Minimal Spread” (Blue) column—District/School Considerations:
Traditional Instructional Model
 - Teachers can conduct traditional classroom instructional practices, while utilizing social distancing and the wearing of face coverings, if mandated or if social distancing cannot be maintained
 - P.E. equipment and recess equipment may be used; equipment should be sanitized daily
 - Students in P.E. classes and at recess may remove face coverings when outdoors or when maintaining social distancing indoors
- “Moderate Spread” (Yellow) column—District/School Considerations:
Utilize all “Additional efforts” strategies listed in the Blue Column of Teaching and Learning
Traditional Instructional Model
 - P.E., band, choir, and other similar subjects can conduct traditional lessons as long as social distancing is practiced and face coverings (masks or shields) are worn
- “Moderate to High Spread” (Orange) column—District/School Considerations:
Utilize all “Additional efforts” strategies listed in the Blue Column of Teaching and Learning
- “High Spread” (Red) column—District/School Considerations:
Utilize all “Additional efforts” strategies listed in the Blue Column of Teaching and Learning

At the high school level, a few changes were requested. All have been approved by Dr. Mendoza, the Clay County Health Department Director. Those changes include:

- Northview football asked for full visitor team personnel, full Northview team personnel, full band members, 14 cheerleaders, and 2 coaches
- Clay City High School asked for their volleyball sectional to not go over 500 fans for any one session but would like to not count teams, coaches, and officials against the 500 count

Superintendent Fritz noted that he had participated in a lengthy Zoom meeting this morning with secondary principals, Mr. Simpson, Mrs. Stoelting, and the athletic directors during which they had tried to prepare for winter sports. They are going to work up another plan that would include a blue plan and a yellow plan in preparation for what Superintendent Fritz deemed to be the big-ticket item for the winter season, which is boys’ basketball. Once the plans have been developed, they will be submitted to Mrs.

Stoelting and Superintendent Fritz, and they will then send them to Dr. Mendoza. Once the changes have been approved, they will be brought to the Board.

Another comment by Superintendent Fritz was in regard to the changing status in the color code. He noted that the county had moved from blue to yellow yesterday. Every week on Wednesdays at noon, the color code map is updated around the state.

He then recommended approval of the updates.

Dr. Shaw moved to approve the recommendation. Mr. Jackson seconded, and the motion was approved by a 7-0 vote.

D. 2021-22 CCS School Calendar

Superintendent Fritz shared highlights of the 2021-22 school calendar. He pointed out that the calendar was very similar to what had been done the last three or four years. The calendar is a discussable item with CCCTA, and they have been behind this.

Following are the highlights:

- End the first semester prior to Christmas break
- Keep a similar number of days in both first and second semester
- Start school a few days after the first of August
- Maintain a full week of fall break
- Maintain the Wednesday off prior to Thanksgiving
- Maintain one week at spring break
- Include one day off between New Year's Day and spring break, which could be used as a snow day, if needed
- Include two planned eLearning days

Mr. Kumpf moved to accept the calendar. Mrs. Adams seconded, and the motion was approved by a 7-0 vote.

E. Request for Permission to Advertise for Bids for NHS Gym Bleachers

Dr. Shaw moved to grant permission to advertise for bids to replace the Northview High School gym bleachers. Mr. Jackson seconded, and the motion was approved by a 7-0 vote.

F. Families First Coronavirus Response Act (FFCRA) Qualifying Reasons Resolution

Superintendent Fritz stated that the FFCRA Qualifying Reasons resolution was developed and recommended by Attorney Michelle Cooper and was discussed with CCCTA leadership. To summarize, he noted that it was basically the governing body's desire to authorize the school administration to provide additional sick time off with pay to supplement the paid leave sick time provided under the Families First Coronavirus Response Act.

Mr. Romas moved to approve the Families First Coronavirus Response Act Qualifying Reasons resolution. Mrs. Adams seconded, and the motion was approved by a 7-0 vote.

VII. Board Member Comments

Amy Burke Adams wanted to commend everybody on how well the school year was going; it takes everyone to make that happen, and all are grateful for that. She offered thanks to Mr. Trunnell for making improvements to the old bus garage area. He had gone above and beyond expectations, and it looked fantastic.

Charley Jackson thanked everyone for the school year; he never would have thought that the school corporation would get nine weeks in. He thought everybody was doing a great job. Hopefully we'll get through this.

Lynn Romas offered thanks for all the work to the people that helped with the bus accident. He thought it sounded like everything that could be done had been done to do everything right, and he appreciated that.

Michael Shaw again noted what a pleasure it was to serve on this Board. He specifically noted the much-appreciated efforts of Mr. Simpson, Mr. Shayotovich, Dr. Rayle, Mrs. Knust, and Mr. Trunnell.

Kevin Kumpf agreed with everything Dr. Shaw had said. He also welcomed the new employees. In addition, he thanked the volunteers who had done the work at Clay City.

Tom Reberger agreed wholeheartedly with everything that had been said.

VIII. Future Agenda Items

Kevin Kumpf noted that this request was not for the next meeting; it might be for three or four months away, but he would like to look into re-doing the public restrooms adjacent to the Clay City gym.

IX. Adjournment

Having exhausted all agenda items, the meeting was adjourned at 7:28 p.m.

The meeting was audio recorded and copies may be requested by contacting the Central Administration Office.